

Tennessee Basic Requirements for Planning Certifications
Issued July 2006

Conservation Planner Certification
New Certification

Basic Requirements	Responsible to Approve/Recommend Certification
<ul style="list-style-type: none"> <input type="checkbox"/> <u>Conservation Planning</u> - Successful completion of Parts 1, 2, and 3. After on-line part is completed (Part 1), supervisor requests parts 2 and 3 from Area Conservationist. Completion of all three parts is required for initial certification. Supervisor registers in AgLearn. <input type="checkbox"/> <u>Introduction to Water Quality</u> - Successful Completion of All Modules. All training is self-paced. Supervisor registers in AgLearn. <input type="checkbox"/> <u>Environmental Compliance for Conservation Assistance (EC Level 1)</u> - Successful completion of all modules (14). All training is self paced. Supervisor registers in AgLearn. There is currently no description of the course at NEDC web site, but one is contained in AgLearn. <input type="checkbox"/> <u>Introduction to the FOTG</u> - Successful completion of all modules. All training is online. Supervisor registers in AgLearn. <input type="checkbox"/> <u>Cultural Resources Training Series</u> - Successful completion of Parts 1, 2, and 3. Part 1 is online training. Supervisor should submit request for Parts 2 and 3 to the Area Conservationist. All three parts are required for initial certification. Supervisor registers in AgLearn. <input type="checkbox"/> <u>Nutrient and Pest Management Considerations in Conservation Planning</u> - Successful on-line completion of Part 1 for Nutrients and Part 1 for Pest Management. Both Part 1 tracks are self-paced training. Supervisor registers in AgLearn. Supervisor should submit request to provide Parts 2 and 3 to the Area Conservationist, but is not required for initial certification. Note: Introduction to Water Quality is required before this course is scheduled. <input type="checkbox"/> <u>Completion of TN Engineering 101</u> - The objective of this State-provided training is geared primarily toward newer employees and as refresher training for previously certified planners. The training will focus on the most frequent engineering issues involved in conservation planning in Tennessee. Some of the items to be covered in small group sessions would be: <ul style="list-style-type: none"> (a) Documentation Requirements - Required for engineering practices. (b) Animal Manure - Learn processes of manure production, collection, storage, treatment, transfer, and application. (c) Pond and Grade Stabilization - Learn ponds and grade stabilization structure design. Hydrology and drainage area calculations. (d) Pipeline and Water Facility - Learn pipeline design in livestock watering systems. (e) WASCOD - Learn storage terrace and water and sediment control basin design. (f) Fencing - Learn fence design and application. 	<p>SRC and SCE - Final Certification Recommendations to the State Conservationist</p> <p>AC- Recommends Certification</p> <p>Supervisor - Recommends Certification</p>

Tennessee Basic Requirements for Planning Certifications
Issued July 2006

Basic Requirements	Responsible to Approve/Recommend Certification
<p>Conservation Planner Certification New Certification (Continued)</p> <p><input type="checkbox"/> <u>Submit one conservation plan for review to the State Resource Conservationist through the Area Conservationist.</u> The plan must meet the following criteria:</p> <p>(a) Must have been prepared since January 1, 2006.</p> <p>(b) All maps and narratives must be prepared in CS Toolkit.</p> <p>(c) Must have a minimum of 3 land uses at the RMS Level.</p> <p>(d) Must have a combination of engineering and ecological science practice standards.</p> <p>(e) Submit a copy of all the documents in the file folder that demonstrate meeting the Planning and Practice Documentation Guidelines issued in June 2006.</p> <p><input type="checkbox"/> <u>Signed statement by the Supervisor, Area Resource Conservationist, and Area Conservationist that the planner has met the provisions of 180-GM, Amendment TN7, dated May 2006, 409.9, Part (b) 1-8 and part (d) 1-3.</u></p>	

Tennessee Basic Requirements for Planning Certifications
Issued July 2006

Conservation Planner Certification
Renewal of Certification for 2006

Basic Requirements	Responsible to Approve/Recommend Certification
<ul style="list-style-type: none"> <input type="checkbox"/> <u>Environmental Compliance for Conservation Assistance (EC Level 1)</u> - Successful completion of all modules (14). All training is self-paced. Supervisor registers in AgLearn. There is currently no description of the course at NEDC web site, but one is contained in AgLearn. <input type="checkbox"/> <u>Cultural Resources Training Series</u> - Successful completion of Parts 1, 2, and 3. Part 1 is online training. Supervisor should submit request for Parts 2 and 3 to the Area Conservationist. All three parts are required for initial certification. Supervisor registers in AgLearn. <input type="checkbox"/> <u>Completion of TN Engineering Update</u> - The objective of this State-provided training is geared primarily toward newer employees and as refresher training for previously certified planners. The training will focus on the most frequent engineering issues involved in conservation planning in Tennessee. Some of the items to be covered in small group sessions would be: <ul style="list-style-type: none"> (a) Documentation Requirements - Layout and Checkout. (b) Animal Manure - Learn processes of manure production, collection, storage, treatment, transfer, and application. (c) Pond and Grade Stabilization - Learn ponds and grade stabilization structure design. Hydrology and drainage area calculations. (d) Pipeline and Water Facility - Learn pipeline design in livestock watering systems. (e) WASCOB - Learn storage terrace and water and sediment control basin design. (f) Fencing - Learn fence design and application. <input type="checkbox"/> <u>Submit one conservation plan for review to the State Resource Conservationist through the Area Conservationist.</u> The plan must meet the following criteria: <ul style="list-style-type: none"> (a) Must have been prepared since January 1, 2006. (b) All maps and narratives must be prepared in CS Toolkit. (c) Must have a minimum of 3 land uses at the RMS Level. (d) Must have a combination of engineering and ecological science practice standards. (e) Submit a copy of all the documents in the file folder that demonstrate meeting the Planning and Practice Documentation Guidelines distributed in June 2006. 	<p>SRC and SCE – Final Certification Recommendations to the State Conservationist</p> <p>AC - Recommends Certification</p> <p>Supervisor - Recommends Certification</p>

Tennessee Basic Requirements for Planning Certifications
Issued July 2006

Pest Management Certification
New and Renewal Requirements

Basic Requirements	Responsible to Approve/Recommend Certification
<p><u>For Certified Conservation Planners</u> all that is needed is successful maintenance of the Tennessee Commercial Pesticide Applicator Certification, Category 10. A copy of this certification is submitted through the supervisor to the Area Conservationist to the State Resource Conservationist each time it is renewed.</p> <p><u>For new employees seeking this PM Certification and conservation planner certification</u>, visit the Tennessee Department of Agriculture Website to determine the most current requirements. First-time planners will be required to take the core course and exam. Any fees charged Tennessee NRCS employees will be reimbursed. A copy of the completed certification is submitted through the supervisor to the Area Conservationist to the State Resource Conservationist.</p>	<p>SRC Maintains Record of Certification at the State Level</p>

Prescribed Burning Certification
All Certifications

Basic Requirements	Responsible to Approve/Recommend Certification
<ul style="list-style-type: none"> <input type="checkbox"/> <u>Level I Prescribed Burning Job Approval Authority:</u> Conservation planners must have successfully completed 16 hours of Awareness Training. This allows the <u>Certified Conservation Planner</u> to plan the standard (Code 338) with the landowner and make it part of the conservation plan. <input type="checkbox"/> <u>Level II Prescribed Burning Job Approval Authority:</u> This authority allows the planner to write a site-specific burn plan, which serves as guidance for conducting the actual burn. A <u>Certified Conservation Planner</u> must have successfully completed the NRCS - NEDC - Prescribed Burning Course 000047 (Short Grass) or 000161 (Oak Savannah) or other approved course determined as acceptable by the State Conservationist. Supervisor requests training. In addition, one site-specific burn plan prepared must be reviewed by another Level II planner. 	<p>SRC - Final Certification Recommendations to State Conservationist</p> <p>AC - Recommends Certification</p>

Tennessee Basic Requirements for Planning Certifications
Issued July 2006

CNMP Certification - All Certifications

CNMP Category	Basic Requirements	Responsible to Approve/Recommend Certification
CNMP Planner Certification New Certification	<ul style="list-style-type: none"> <input type="checkbox"/> Must be a Certified Conservation Planner. <input type="checkbox"/> Must be a CNMP Specialist - Nutrient Management. <input type="checkbox"/> Must have successfully completed the NEDC Course - Agricultural Waste Management Systems - A Primer or equivalent approved by the State Conservationist. Supervisor registers in AgLearn. <input type="checkbox"/> <u>Prepare one CNMP plan and submit for review to the State Resource Conservationist/State Engineer through the Area Conservationist.</u> The plan must meet the following criteria: <ul style="list-style-type: none"> (a) Must have been prepared since January 1, 2006. (b) All maps and narratives must be prepared in CS Toolkit. (c) Must be planned at the RMS Level. (d) Must address CNMP elements of Waste Handling and Storage, Nutrient Management, Land Treatment, and Record Keeping. <input type="checkbox"/> Submit a copy of all the documents in the file folder that meet Planning and Practice Documentation Guidelines distributed in June 2006. 	<p>SRC/SCE - Final Certification Recommendations to State Conservationist</p> <p>AC - Recommends Certification</p>
CNMP Specialist Certification Nutrient Management New Certification	<ul style="list-style-type: none"> <input type="checkbox"/> Must be a Certified Conservation Planner. <input type="checkbox"/> Must have successfully completed the NEDC Course - Agricultural Waste Management Systems - A Primer or equivalent approved by the State Conservationist. Supervisor registers in AgLearn. <input type="checkbox"/> Must have received one day of training in the P-Index and use of AFO-Pro Nutrient Management Tool. <input type="checkbox"/> Submit one Nutrient Management Plan on an Animal Feeding Operation to the SRC for review. Submit through the Area Conservationist. 	<p>SRC/SCE - Final Certification Recommendations to State Conservationist</p> <p>AC - Recommends Certification</p>
CNMP Specialist Certification Manure and Wastewater Handling and Storage New Certification	<ul style="list-style-type: none"> <input type="checkbox"/> Must be a professional engineer or hold appropriate engineering job approval authority for conservation practices typically used to address this element of a CNMP. <input type="checkbox"/> Non-engineers must be certified conservation planners. <input type="checkbox"/> Must have successfully completed the NEDC Course - Agricultural Waste Management Systems - Level 2 or equivalent approved by the State Conservationist. Supervisor registers in AgLearn. <input type="checkbox"/> Submit one Manure Waste Management Plan on an Animal Feeding Operation to the SCE for review. Submit through the Area Conservationist. 	<p>SCE - Final Certification Recommendations to State Conservationist</p> <p>AC - Recommends Certification</p>

Tennessee Basic Requirements for Planning Certifications
Issued July 2006

FY2006 and FY2007 Certification Training Schedule – Tentative

Training	Tentative Date	Person(s) Responsible
New Planner Certification - Conservation Planning (000019) - Part 2, Modules 6-8. Participants must have successfully completed modules 1-5 online by December 31, 2006. The plan review certification requirement will serve as Part 3 of the course. This session will require about 3-4 days of travel.	1st Choice Jan. 15-19, 2007 2nd Choice Jan. 22-26, 2007	<input type="checkbox"/> AC's - Nominations <input type="checkbox"/> SRC/SCE staffs to provide the training
New and Renewal Planner Certification - Cultural Resources Training (000141) - Parts 2 and 3. Participants must have successfully completed Part 1 online by November 1, 2006. This training will be delivered by Area and requires two days of training. One day of classroom and one day in the field.	Area 1 Nov. 14-15, 2007 Area 2 Nov. 8-9, 2007 Area 3 Nov. 28-29, 2007	<input type="checkbox"/> AC's - Nominations <input type="checkbox"/> SRC Staff – Cultural Resources Coordinator <input type="checkbox"/> SHPO Representative <input type="checkbox"/> Registered Archaeologist
New Planner Certification - Nutrient and Pest Management Considerations in Conservation Planning - Part 2 will be done during the Conservation Planning Training and will consist of one day of that training. Part 3 will consist of the participant preparing a plan containing Nutrient and Pest Management as directed by the instructors. Part 1 is done on-line for nutrient and pest management and must be completed by December 31, 2006.	1st Choice Jan. 15-19, 2007 2nd Choice Jan. 22-26, 2007	<input type="checkbox"/> AC's - Nominations <input type="checkbox"/> SRC Staff - Agronomist <input type="checkbox"/> WR Staff - WQ Specialist
New and Renewal Planner Certification - Completion of TN Engineering 101 - This will be delivered by Area and will require two days of training.	Area 1 Oct. 24-25, 2006 Area 2 Oct. 17-18, 2006 Area 3 Oct. 31-Nov. 1, 2006	<input type="checkbox"/> AC's – Nominations <input type="checkbox"/> SCE Staff to Provide Training
Make-up Session for Prescribed Burning, Level I training - one session to be held in Middle Tennessee.	To Be Determined	<input type="checkbox"/> SRC Staff <input type="checkbox"/> Area Biologists